
Office of the Recording Secretary
600 Memorial Drive, Third Floor
Cambridge, MA 02139-4819

T: 617-253-5048
RecSec@mit.edu

F: 617-258-8316
<http://giving.mit.edu>

Security Gift Transfer Instructions

Gifts of Mutual Funds

Please instruct your broker to transmit the security directly from your account to:

Fidelity Investments
DTC Number: 0226
Massachusetts Institute of Technology
Account #Z71-081108

To ensure that your gift is properly received, please fax a letter of instruction to Fidelity Mutual Fund Operations at (917) 790-7003 or (800) 753-2050. Please include the name of the donor, the name of the security, and the number of shares.

When you are making a security gift to MIT, please alert us in advance so that the gift will be properly credited when received at Fidelity. To advise of an anticipated security gift, please send a fax, letter, or email to the Office of the Recording Secretary providing the following information:

Name of Donor
Name and Ticker of Security
Number of Shares
Purpose of Gift
Approximate Date of Expected Transfer

Please send all security gift transfer information to:

MIT Recording Secretary's Office
600 Memorial Drive, Third Floor
Cambridge, MA 02139
Telephone: 617-253-5048
Fax: 617-258-8316
E-mail: stock-gifts@mit.edu

If you have questions, please feel free to contact us.